DEFINITION OF WASTE: DEVELOPMENT INDUSTRY CODE OF PRACTICE SUMMARY OF PROCESS

1. Desk Top Study

2. Conceptual Site Model

3. Site Investigate
(if appropriate)

4. Is the land affected by contamination?

Yes

5a. Risk Assessment - tiered approach

6a. Options Appraisal

7a. Remediation Strategy

Includes:

a) Objective(s) set
b) Verification Plan and
c) Materials Management Plan
- includes tracking system and
- contingency arrangements

No

5b. Risk Assessment - tiered approach

6b. Options Appraisal

7b. Design Statement

Includes:

a) Objective(s) set
b) Verification Plan and
c) Materials Management Plan
- includes tracking system and
- contingency arrangements

8. Person commissioning excavation works:

Ensures contracts adequately cover issues highlighted in the CoP, e.g. production and release of Verification Report and are in place

Appoints Qualified Person after checking status against Appendix 7 of the CoP
For example:
a) Professional status
b) CV (demonstrating minimum of 5 years of relevant experience) and
c) Attended relevant training course relating to the CoP

9. Qualified Person prior to excavation:

a) Reviews documentation (including risk assessment, Remediation Strategy or Design Statement, confirmation / evidence from relevant regulators, planning permission (if applicable))
b) Advises person commissioning works regarding CoP "factors" and need for the completion of Verification Report
c) Signs Declaration – submitted to person commissioning works and copy sent to Environment Agency.

10. Person commissioning excavation works:

a) Ensures MMP is complied with (including tracking system and contingency arrangements)
b) Record amendments to the MMP (e.g. unexpected materials, revised formally agreed quantities)

11. Verification Report completed:

a) Records where materials have been placed
b) Identifies how remediation / design objective(s) have been furthered
c) Kept for 2 years (submitted to EA upon written request)